

Hartwith cum Winsley Parish Council

Website: www.hartwithcumwinsleypc.co.uk

Locum Parish Clerk: Suzanne Smith

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To: All Hartwith cum Winsley Parish Councillors

You are summoned to attend the next meeting of Hartwith cum Winsley Parish Council to be held **Tuesday, 14th May 2024** at 7.15 pm in The Annexe, Summerbridge Methodist Church, Main Street, Summerbridge HG3 4JH.

AGENDA

Public Statements (Maximum 15 minutes total) Members of the public are invited to address the Council on any matter over which it has power, for a maximum of 3 minutes. Those wishing to speak on an item which is on the Agenda will be invited to speak at the beginning of that item. Public addresses may be recorded.

1.	To receive apologies for absence
2.	To receive any Declarations of Interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests and consideration of requests for dispensation
3.	To confirm the minutes of the Parish Council meeting dated 24 th April 2024 and the Annual Parish Meeting on 24 th April 2024.
4.	Clerk's Report To receive information on on-going matters, not covered elsewhere on the Agenda
5.	Chair's Report
6.	External Reports. North Yorkshire Council Dacre and Hartwith Playing Fields Association. Dacre and Hartwith Village Hall
7.	Details of Planning Applications can be viewed on https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area To receive the following planning applications: i. ZC24/01401/TPO - Fell 1 no. Oak (T6) of Tree Preservation Order No. 74/2021 T6 - Site Of Birchwood Summerbridge HG3 4BN. To note the following planning decisions by North Yorkshire Council (NYC): a) ZC24/00896/TPO - PROPOSAL: Fell 2 no. Ash trees of Tree Preservation Order no. 02/1950 W10 - Knox Wood Old Coach Road Low Laithe - APPROVED subject to conditions.
8.	To receive updates and reports on Council Business and correspondence: a) Caretaker tasks. b) Streetlights – to hear an update about the lighting column at NYM (if received) and any other matters. c) Drainage issues – to consider estimates for the drainage at the end of The Whinfields and any other matters. d) Recruitment of new clerk – to hear any updates/ make any decisions. e) Purchase of plants for Remembrance Garden and Dobson Top (estimated costs £78 for geranium plants and compost). f) D-Day 80th Anniversary – to hear an update on the commemorations.

	<p>g) Bus Shelter repairs and troughs – to receive estimates.</p> <p>h) Application to North Yorkshire Councillor Locality Budget – to confirm what to apply for.</p> <p>i) Menwith Hill Civic Leaders Briefing Morning on Wednesday 26th June – invitation received from the Community Relations Adviser at Menwith Hill.</p> <p>j) Parking problems in Summerbridge .</p> <p>k) NYC Highways – non delivery of the promised yellow lines and any other matters.</p>																				
9.	<p>Finance</p> <p>9.1 To approve the following accounts for payment:</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Net</th> <th>VAT</th> <th>To Pay</th> </tr> </thead> <tbody> <tr> <td>9.1.1</td> <td>Suzanne Smith – Locum Clerk</td> <td>£446.88</td> <td>-</td> <td>£446.88</td> </tr> <tr> <td>9.1.2</td> <td>Richard Langley – caretaking</td> <td>£115.00</td> <td>-</td> <td>£115.00</td> </tr> <tr> <td>9.1.3</td> <td>Tracey Dawson – Locum Clark</td> <td>£306.25</td> <td>-</td> <td>£306.25</td> </tr> </tbody> </table> <p>9.2 To note the following receipts: 26th April 2024 - 1st instalment of precept - £7,000</p> <p>9.3 To receive accounts and a bank reconciliation to 30th April 2024.</p> <p>9.4 Review of Financial Risk Assessment.</p> <p>9.5 To consider whether to adapt and adopt the NALC Model Financial Regulations 2024.</p> <p>9.6 Review of Bank Mandate and to agree changes to be made.</p> <p>9.7 To appoint the internal auditor for 2023-24 and 2024-25.</p>			Net	VAT	To Pay	9.1.1	Suzanne Smith – Locum Clerk	£446.88	-	£446.88	9.1.2	Richard Langley – caretaking	£115.00	-	£115.00	9.1.3	Tracey Dawson – Locum Clark	£306.25	-	£306.25
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10	<p>To receive new correspondence and decide upon action where necessary.</p> <p>10.1. North Yorkshire Council Preparation of Local Plan – Call for sites. This stage is an opportunity for land owners, site promoters, developers or other interested parties to put sites forward for consideration in the new local plan to meet the future needs of the area. – email received on 17 April 2024.</p> <p>10.2. Free training on Website accessibility (updated info) – Tuesday 21st May 6.30pm-7.30pm – email received on 26 April from YLCA</p> <p>10.3. Home to School Travel Policy – Policy Consultation is due to take place on 11 June – Invitation to submit questions or comments by 12pm on Thursday 4th June – email received on 26th April from the Transport Executive at North Yorkshire Council.</p> <p>10.4. Brimham Hall Farm Diversification – communication received from the applicant with regards their planning application.</p> <p>10.5. Consultation on Barriers to Community Energy Projects – invitation to help inform NALC’s response by completing survey – email received from NALC on 29 April 2024.</p> <p>10.6. Engagement – Transfer of Police, Fire & Crime Commissioner roles to the York and North Yorkshire Mayor and Combined Authority – email received on 3 May 2024.</p> <p>10.7. Training Opportunities provided by YLCA – ‘Off to a Flying Start’ – Training for Councillors Part 1 (15th May 6.30pm-8.30pm), Part 2 (16th May 6.30pm-8.30pm). Also ‘Breakthrough Communications’ – Mastering Local Media (14th May 6pm-8pm).</p>																				
11.	Information Exchange																				
12.	To notify the clerk of matters for inclusion on the agenda for the next meeting.																				
13.	To agree the date for the next Council meeting.																				

Suzanne Smith (Locum Clerk to Hartwith cum Winsley Parish Council)