

# Hartwith cum Winsley Parish Council

Website: [www.hartwithcumwinsleypc.co.uk](http://www.hartwithcumwinsleypc.co.uk)

Locum Parish Clerk: Suzanne Smith

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To: All Hartwith cum Winsley Parish Councillors

You are summoned to attend the next meeting of Hartwith cum Winsley Parish Council to be held **Tuesday, 18<sup>th</sup> June 2024** at 7pm in The Annexe, Summerbridge Methodist Church, Main Street, Summerbridge HG3 4JH.

## AGENDA

**Public Statements (Maximum 15 minutes total) Members of the public are invited to address the Council on any matter over which it has power, for a maximum of 3 minutes. Those wishing to speak on an item which is on the Agenda will be invited to speak at the beginning of that item. Public addresses may be recorded.**

1.	To receive apologies for absence
2.	To receive any Declarations of Interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests and consideration of requests for dispensation
3.	To confirm the minutes of the Parish Council meeting dated 14 <sup>th</sup> May 2024 and the Annual Meeting of the Council on 14th May 2024.
4.	<b>Clerk's Report</b> To receive information on on-going matters, not covered elsewhere on the Agenda
5.	<b>Chair's Report</b>
6.	<b>External Reports.</b> North Yorkshire Council Dacre and Hartwith Playing Fields Association. Dacre and Hartwith Village Hall
7.	<b>7.1 Planning Matters</b> <i>Details of Planning Applications can be viewed on <a href="https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area">https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</a></i> <b>To receive the following planning applications and comment as felt appropriate:</b> i. <a href="#">ZC24/01401/TPO</a> - Fell 1 no. Oak (T6) of Tree Preservation Order No. 74/2021 T6 - Site Of Birchwood, Summerbridge, HG3 4BN. ii. <a href="#">ZC24/01598/CLEUD</a> - Application for Certificate of Lawfulness for existing use of building as 1no. dwellinghouse (Use Class C3) - Throstle Nest Lodge, Summerbridge, HG3 4JS. iii. <a href="#">ZC24/01546/FUL</a> - Construction of single storey rear link extension. Opening up of kitchen wall & formation of external doorway to access utility - Low Stripe Farm, Stripe Lane, Hartwith HG3 3EY. iv. <a href="#">ZC24/01547/LB</a> - . Listed Building Consent for construction of single storey rear link extension. Opening up of kitchen wall & formation of external doorway to access utility - Low Stripe Farm, Stripe Lane, Hartwith HG3 3EY.  <b>7.2 To note the following planning decisions by North Yorkshire Council (NYC): none</b>  <b>7.3 Planning enforcement notices</b> <b>24/00178/BRPC15</b> – 1 North Gates Cottages, Brimham Rocks, Hartwith, HG3 3ER – potential non-compliance with approved plan of 22/04071/FUL.

8.	<p><b>To receive updates and reports on Council Business and correspondence:</b></p> <p>a) <b>Caretaker tasks.</b></p> <p>b) <b>Streetlights</b> – to hear an update about the lighting column at NYM (if received) and any other matters.</p> <p>c) <b>Drainage and flooding issues</b></p> <p>d) <b>Recruitment of new clerk</b> – to hear any updates/ make any decisions.</p> <p>e) <b>Purchase of plants for Remembrance Garden and Dobson Top</b> – to hear an update</p> <p>f) <b>Bus shelter repairs and troughs</b> – to hear an update on this including progress of the application to the North Yorkshire Locality Budget.</p> <p>g) <b>Parking problems</b> in Summerbridge .</p> <p>h) <b>NYC Highways</b> – non delivery of the promised yellow lines and any other matters.</p>																									
9.	<p><b>Finance</b></p> <p><b>9.1 Annual Governance and Accountability Return 2023-24</b></p> <p>9.1.1 To receive the Internal Auditor's report.</p> <p>9.1.2 To review the effectiveness of internal controls</p> <p>9.1.3 To consider and sign the Annual Governance Statement ready for submission to the external auditor.</p> <p>9.1.4 To consider, approve and sign the Statement of Accounts ready for submission to the external auditor.</p> <p>9.1.5 To note and approve the period for the exercise of public rights.</p> <p>9.1.6 To approve all associated documentation for submission to the external auditor.</p> <p><b>9.2 To approve the following accounts for payment:</b></p> <table border="1" data-bbox="308 904 1485 1115"> <thead> <tr> <th></th> <th></th> <th><b>Net</b></th> <th><b>VAT</b></th> <th><b>To Pay</b></th> </tr> </thead> <tbody> <tr> <td>9.1.1</td> <td>Suzanne Smith – Locum Clerk</td> <td>£337.26</td> <td>-</td> <td>£337.26</td> </tr> <tr> <td>9.1.2</td> <td>Richard Langley – caretaking</td> <td>£30.00</td> <td>-</td> <td>£30.00</td> </tr> <tr> <td>9.1.3</td> <td>Tom Watson – purchase of plants</td> <td>£78.00</td> <td>-</td> <td>£78.00</td> </tr> <tr> <td>9.1.4</td> <td>Royal British Legion – donation for D-Day wreath</td> <td>£40.00</td> <td>-</td> <td>£40.00</td> </tr> </tbody> </table> <p><b>9.3 To note the following receipts:</b></p> <p>9.4 To receive accounts and a bank reconciliation to 31<sup>st</sup> May 2024.</p> <p>9.5 To consider whether to adapt and adopt the NALC Model Financial Regulations 2024.</p> <p>9.6 Changes to Bank Mandate – to hear an update on this.</p>			<b>Net</b>	<b>VAT</b>	<b>To Pay</b>	9.1.1	Suzanne Smith – Locum Clerk	£337.26	-	£337.26	9.1.2	Richard Langley – caretaking	£30.00	-	£30.00	9.1.3	Tom Watson – purchase of plants	£78.00	-	£78.00	9.1.4	Royal British Legion – donation for D-Day wreath	£40.00	-	£40.00
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10	<p>To receive new correspondence and decide upon action where necessary.</p> <p>10.1. <b>Home to School Travel Policy</b> – Policy Consultation now due to take place on 16 July – Invitation to submit questions or comments by 9 July 2024 – email received on 4<sup>th</sup> June 2024 from the Transport Executive at North Yorkshire Council.</p> <p>10.2. <b>Long Course Weekend 6-8 September 2024</b> –details on how it may impact the parish – email received on 28<sup>th</sup> May from the Director &amp; founder of Long Course Weekend Global.</p>																									
11.	Information Exchange																									
12.	To notify the clerk of matters for inclusion on the agenda for the next meeting.																									
13.	To agree the date for the next Council meeting.																									

*Suzanne Smith ( Locum Clerk to Hartwith cum Winsley Parish Council)*