

# Hartwith cum Winsley Parish Council

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**MINUTES OF HARTWITH cum WINSLEY PARISH COUNCIL MEETING HELD Tuesday,  
23<sup>rd</sup> April 2024 at Summerbridge Methodist Church (started 19:23).  
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Present:	Cllr T Watson (Chair)	Cllr. S. Parkin
	Cllr F Clark	NYC Cllr. N. Hull
	Cllr J Derry	S. Smith, Locum Clerk
	Cllr S Langley	

1.	Apologies were received from Cllr Thornton.
2.	No NEW Declarations of Interest not already declared under the Parish Council's code of conduct or members Register of Disclosable Pecuniary Interests and consideration of requests for dispensation were received.
3.	Cllr Langley proposed the minutes of the Parish Council meeting held on 26 <sup>th</sup> March 2024 be accepted as true record, seconded Cllr Clark, <b>carried</b> .
4.	<b><u>Clerk's report</u></b> The Clerk had no matters to raise.
5.	<p><b><u>Chair's report.</u></b></p> <p><u>Highway Maintenance.</u> A number of potholes have been reported to Area 6 Highways last month but, having checked, I find none of these have been marked up for repair. Drainage problems still continue at Winsley Bank and at the entrance to Summerbridge Fire Station and a number of gullies on the B6165 and Dobson Bank are in need of cleaning. Parish Council will continue to monitor.</p> <p><u>Garden Maintenance.</u> Garden maintenance and tidying up at Dobson Top and at Poppy Fields is needed before planting takes place.</p> <p><u>Street Signs.</u> A number of complaints have been received about dirty streets signs that are in need of cleaning in Summerbridge and Low Laithe.</p> <p><u>Parking at New York Industrial Estate.</u> A number of businesses situated on the industrial estate have raised safety concerns about vehicles being parked on roads and footpaths when filming is underway as this reduces the width of the highway for HGV delivering and collecting goods from the estate.</p> <p><u>Electric Car Charging.</u> A local resident has raised safety concerns about car owners running power cable across a public footway to charge an electric car parked on the public highway. Parish Council to check with North Yorkshire Council to verify if this permitted under local by-laws.</p> <p><u>Defibrillator Training at Dacre and Hartwith Village Hall.</u> Defibrillator training will take place at the Village Hall in Dacre Banks on Saturday 26<sup>th</sup> September 2024 from 10am. Yorkshire Ambulance Service Coordinator will be giving a demonstration as to how to use a defibrillator in an emergency situation.</p>

	Both Dacre and Hartwith Parishes have a number of emergency defibrillators and cabinets sited in Villages.
6.	<p><b><u>External Reports.</u></b>  <b><u>North Yorkshire Council (NYC)</u></b>  NYC Cllr. Hull had given a report during the preceding Annual Parish Meeting (see separate minutes).</p> <p>Answering a query, he said that he will ask NYC about the possibility of public electric car charging points for the parish. He recognises that the area is currently underserved.</p> <p>Cllr. Hull drew attention to the Locality Fund which welcomes applications for funding of projects up to £1,200 but does require match funding. He had received the Chair's email enquiry and, as competition was likely to be high, invited the Parish Council to send a pre-emptive email on May 6<sup>th</sup> when the fund opens to secure a place in the priority list. The Parish Council will determine precisely what it intends to apply for at its next meeting and will then send in a full application. As stands, members were minded to apply for drainage work at the end of the Whinfields estate, rather than the upgrading of the bus shelters, which could possibly be covered by other grants.</p> <p>Cllr. Hull said that if the planning officer was minded to approve the controversial planning application ZC24/00429/FULMAJ (Full planning permission for the construction of 20 no. residential dwelling houses, remodelling and rationalisation of access, drainage and servicing, layout and landscaping. Site Of Birchwood Summerbridge), he would call it in to the Planning Committee for consideration.</p> <p>He reminded members to take photo ID when they go to the Mayoral vote on 2<sup>nd</sup> May.  <i>Cllr. Hull left the meeting at 19:31</i></p> <p><b><u>Dacre &amp; Hartwith Playing Fields Association.</u></b>  There was nothing to add to the report given at the preceding Annual Parish Meeting.</p> <p><b><u>Dacre and Hartwith Village Hall</u></b>  There was nothing to add to the report given at the preceding Annual Parish Meeting.  <i>The Chair moved to item 8e – Co-option of New Councillor.</i></p> <p>Having confirmed her eligibility for the role and being present at the meeting, Members considered the co-option of Sarah Parkin.</p> <p><b>Resolved:</b> that Sarah Parkin is co-opted on to the Council (<i>Cllr. Langley proposed and Cllr. Derry seconded</i>).</p> <p><i>The Chair moved back to item 7.</i></p>
7	<p>Details of Planning Applications can be viewed on <a href="https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area">https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area</a></p> <p><b>The Parish Council received the following planning applications:</b></p> <p>a) <b><u>ZC24/01081/CLEUD</u></b> - <b>Application for a Certificate of Lawfulness</b> for the existing vehicular ('southern') access and associated access track from Brimham Rocks Road to Brimhall Hall Farm to provide southernly access to the farm holding including the farmhouse and associated agricultural buildings and the fields adjoining the access track. - Brimham Hall Livery Brimham Hall Farm Brimham Rocks Road Hartwith HG3 3HE.  The Parish Council  <b>Resolved:</b> that the Parish Council neither objects to nor supports the application but thinks it is imperative that NYC uses historical aerial photography to verify when the vehicular access was constructed.</p> <p>b) <b><u>ZC24/01074/LB</u></b> - <b>Listed building consent applications</b> for conversion, extensions and alterations of barns and former cottage to form 4no holiday accommodation units with reception, gym, spa room, guest shop, lap pool, laundry; including demolition and removal of non-listed farm buildings; 2 storey side extension to farm house; and detached workshop and</p>

	<p>stables building - Brimham Hall Livery Brimham Hall Farm Brimham Rocks Road Hartwith HG3 3HE. (see below)</p> <p>c) <a href="#"><u>ZC24/01090/FUL</u></a> - <b>Planning application for change of use, conversion, extensions and alterations of barns and former cottage to form 4no holiday accommodation units</b> with reception, gym, spa room, guest shop, lap pool, laundry; including demolition and removal of non-listed farm buildings; 2 storey side extension to farm house; detached workshop and stables building and associated parking and landscaping. - Brimham Hall Livery Brimham Hall Farm Brimham Rocks Road Hartwith HG3 3HE.</p> <p>Members considered the above 2 applications at the same time.</p> <p><b>Resolved:</b> that the Parish Council objects to the applications on the following grounds:</p> <ol style="list-style-type: none"> <li>i. This application will result in over intensive development in this part of the Nidderdale Area of Outstanding Natural Beauty</li> <li>ii. Members are concerned about the impact of this development on the highway, especially with lorries passing on a single track road. The Parish Council feels it is imperative that there is a traffic impact assessment, which currently there is not.</li> <li>iii. This development will have an adverse impact on nearby Brimham Rocks, a site of Special Scientific Interest (SSSI).</li> </ol> <p><b>The Parish Council noted the following:</b></p> <p>d) <b>ZC24/00451/FUL</b> - Single storey extension to house proposed jam, honey and cake production area - Oakmount Summerbridge Harrogate North Yorkshire HG3 4JS - GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.</p> <p>e) <b>ZC24/00685/FUL</b> - Erection of solar array - 4 no. rows of 15 no. solar panels on ground level mounting brackets - Acorn Wellness Ltd The Acorn Brimham Rocks Road Hartwith HG3 3HB - GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.</p> <p>f) <b>ZC24/00754/FUL</b> - Erection of single storey side extension and alterations to fenestration - Graffa House Kimberley House Farm Brimham Moor Road, Summerbridge Harrogate North Yorkshire HG3 4BF - REFUSE PLANNING PERMISSION</p> <p>g) <b>ZC24/00680/TPO</b> - Works to trees of Tree Preservation Order No. 02/1950 W10 - Reduce the extent of holly in the woodland by 50% - Knox Wood Old Coach Road Low Laithe - GRANT CONSENT SUBJECT TO CONDITIONS.</p>
8	<p><b>The Parish Council received the following updates on Council Business and correspondence:</b></p> <p>a) <b>Caretaker tasks</b>  <b>Resolved:</b></p> <ol style="list-style-type: none"> <li>i. that the caretaker is asked to cut the grass at the Poppyfields and footpath maintains.</li> <li>ii. that Hesseldens is asked to cut the grass verges short ahead of the May Day event.</li> </ol> <p>b) <b>Streetlights</b>  The Chair informed members that a lighting column at New York Industrial Estate had still not been replaced after being knocked over in early 2023.  <b>Resolved:</b> that both the Chair and the Clerk report this separately to NYC to try and get some action taken.</p> <p>c) <b>Drainage Issues</b>  Members agreed that, given NYC is subject to legal action with regards to the top road at Winsley Bank, this council should not take any action. It was noted that the work had not yet started in addressing the drainage problems at the entrance to Summerbridge fire station, the Parish Council will to continue to monitor.</p> <p>d) <b>Website</b>  The Clerk notified members that, in order for the Parish Council website to remain live, the credit card that was currently paying all fees associated with it needed to be replaced. Currently the card was that of the lady who had set up the site, but she wished to withdraw from the maintenance role. In fact, the next payment for the website was not due until 2026, but new card details were still necessary.  <b>Resolved:</b> that the Chair uses his credit card, until a better solution is determined.</p>

**e) Co-option of New Councillor.**

See minute 6 above.

**f) Recruitment of new Clerk**

The Chair advised Members of that an application had been received. He said he would call a meeting of the Human Resources Committee to discuss it.

**g) Purchase of plants for Remembrance Garden and Dobson Top**

**Resolved:** that the Chair has a budget of up to £200 to purchase plants and compost.

**h) D- Day 80<sup>th</sup> Anniversary Commemoration**

The current proposal is that a service will be held at Dacre at 7pm, followed by a lighting of a lamp at 9.15pm at the War Memorial in Summerbridge. There will be bunting, and the Chair will make a speech. The event will be followed by refreshments (tea, coffee and cakes/biscuits) at Summerbridge Methodist Church. The Church is expecting the Parish Council to fund the refreshments. Members felt they needed more time to determine how much the refreshments would be likely to cost and decided to discuss this again at the next meeting after making some enquiries.

**i) Bus shelter repairs and troughs**

The bus shelters need painting out and some roof repairs, which the Parish Council will have to get quotes for in line with the financial regulations. The Nidd Plus grant scheme was suggested as a possible source of funding. Cllr. Parkin said she would check out whether parish councils are eligible to apply.

Two donated troughs are in storage, and they need relocating.

Members agreed that this would come back on a future agenda.

Members again agreed that the drainage project should be paid for by the NYC Locality Fund.

This too needs further discussion at a future meeting.

**j) Defibrillator and Cabinet**

The Chair expressed concern that he was the only that had the access codes for the defibrillators. He said he felt it is important than another councillor is able to check the defibrillators when he is unable to.

Cllr. Langley volunteered to do this. The Chair provided the Clerk with a copy of the defibrillator codes.

**k) Parking problems in Summerbridge**

This had already been covered when Cllr. Hull was present.

9

**FINANCE**

**9.1 Approval of Payments**

Cllr Clark proposed the Parish Council approve the following accounts for payment, seconded Cllr Derry, **carried.**

	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>To Pay</b>
9.1.1	YLCA – Annual Membership subscription	£446.00	-	£446.00
9.1.2	YLCA – Clerk vacancy advert	£15.00	-	£15.00
9.1.3	T P Jones & Co LLP – payroll services	£70.40	£14.08	£ 84.48
9.1.4	Richard Langley – caretaking	£112.50	-	£112.50
9.1.5	Annual Contribution to Max Pullan Recreation Ground <b>Members agreed to bring this payment back for approval at the July meeting.</b>	£500.00	-	£500.00
9.1.6	TPSL – security	£38.33	£7.66	£45.99
9.1.7	Deb Life – defibrillator battery	£279.00	£55.80	£334.80
9.1.8	Tom Watson - £10 refund mobile phone top-up	£8.33	£1.67	£10.00

**9.2 The Parish Council noted the following receipts:**

9.2.1 Dacre Parish Council – 50% of net cost of King Charles III Bench - **£292.35** cheque received

	<p>9.2.2 VAT Refund - <b>£1,750.24</b></p> <p>9.3 <b>Members received a bank reconciliation</b> to 31 March 2024.</p> <p>9.4 <b>Review of Financial Risk Assessment</b> – it was agreed to bring this back to allow more time for consideration.</p> <p>9.5 <b>Review of Bank Mandate</b> – as Cllr. Thornton was not present, it was agreed to bring this back to the next meeting.</p> <p>9.6 <b>Appointment of Internal Auditor for 2023-24 and 2024-25</b> The Chair agreed to contact John Dennis to see if he would be available again.</p>
10	<p>The Parish Council had received the following correspondence.</p> <p>10.1. <b>New Settlement (Malkiln) <a href="#">Development Plan Document</a></b> was submitted to the Secretary of State for Levelling Up, Housing and Communities for Examination, along with supporting documents, on Wednesday 27 March 2024 – Noted.</p> <p>10.2. <b>Available S106 Commuted Sums for Open Spaces and Village Halls</b> – email received from the community Assets and Engagement Manager at NYC. Note Hartwith cum Winsley does not have any – This was noted. <b>Resolved:</b> that the Clerk writes to NYC to determine what commuted sums might be available for the Poppy Fields development.</p> <p>10.3. <b>Parish Council Domains Helper Service</b> – document outlining the benefits of councils owning a .gov. domain and of staff using a .gov email address – email received from the Team Support &amp; member Liaison Officer at YLCA – it was agreed that this should come back on the agenda in July, when hopefully the council would have a permanent clerk.</p>
11	<b>Information Exchange</b> – none.
12	<p>The Parish Council agreed the following item should be included on the agenda for the next meeting: NYC Highways - non-delivery of the promised yellow lines.</p>
13	<p>A provisional date of 14<sup>th</sup> May for the Annual Meeting of the Council (7pm) and Ordinary Parish Council meeting (7.15pm) was set. Cllr. Derry gave her apologies for these meetings.</p>
The meeting closed at 8.37pm.	