

# Hartwith cum Winsley Parish Council

Website: [www.hartwithcumwinsley.pc.co.uk](http://www.hartwithcumwinsley.pc.co.uk)

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## MINUTES OF HARTWITH cum WINSLEY PARISH COUNCIL MEETING HELD TUESDAY 18<sup>th</sup> JUNE 2019

Present: Cllr T Watson (Chair) Cllr J Stanton  
Cllr N Milnes (Vice-Chair) Cllr H Benn  
Cllr B Thornton T Dawson, Clerk

4 members of the public were present.

	4 members of the public attended regarding the planning application at item 6 b) DCPARISH 6.66.31.D.FUL 19/02114/FUL Change of use from fish and chip shop (Use Class A5) to 1no. residential dwelling (Use Class C3) with alterations to fenestration and rendering. Valley Fisheries Summerbridge Harrogate North Yorkshire HG3 4JF GRID REF: E 420102 N 462522. The parishioners handed in a petition and expressed their concerns that the change of use represented the loss of a much-needed asset to the community.
1.	Apologies were received from Cllr Titchmarsh; Cllr M Harrison and Cllr Watson arrived during the meeting.
2.	No NEW Declarations of Interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests and consideration of requests for dispensation were received.
3.	Minutes of the Parish Council meeting dated 21st May 2019 were confirmed.
4.	<p><b><u>Clerk's report to Hartwith cum Winsley Parish Council Meeting 18<sup>th</sup> June 2019</u></b></p> <ul style="list-style-type: none"> <li>Grass-cutting contract has been re-drafted for successful tenderer, following clarification of sites to be cut by Cllr Watson and contractor.</li> <li>UCI grant application submitted; Clerk applied for £975.80 for flags, banners, Yorkshire and union flag bunting and planters.</li> <li>Caretaker has advised 5 hours per month should be sufficient to maintain areas agreed with Cllr Watson. Contract has been drafted and can now be issued with Council consent.</li> <li>Low Laithe bench site. A search of the Land Registry would appear to show that the area occupied by the bench is excluded from the registered land of both 4 Rose Cottages and Orchard View. There is no ownership recorded so the most likely position is that it forms part of the highway.</li> <li>George F White Ltd have now repaired the pothole at New York Mills. No response has been received from Area 6 regarding the request No Through road signs to be erected. Clerk has requested a response and has suggested that signs such as those recently installed in Wilsill be installed at the entrance to Thomas Gill Road.</li> <li>Clerk has written to Area 6 to request a review of the road traffic safety and speed limit on of Hartwith Bank and has recommended the existing 30 mph sign be moved further up the B6165 to beyond the houses.</li> </ul>

	<ul style="list-style-type: none"> <li>• Clerk has written to the Practice Manager at The Grange Medical Centre, Dacre Banks to express the Council’s concern at the proposed closure in 2021. A search of the Land Registry confirms that there is a covenant in place meaning the building can only be used as a GP surgery. Dacre Parish Council would be able to enforce this covenant in the event that a change of use was proposed on sale of the property by the Practice.</li> <li>• Cllr Harrison has been contacted regarding need for additional 2 salt bins in the parish. A response is awaited.</li> <li>• A response regarding the streetlights has been received from HBC as follows: “Lighting Column at East View, Summerbridge: (Column 1, Pateley Bridge Road) The site being developed at the end of East View, Summerbridge is still not sufficiently complete to allow the installation of the new lighting column. Once the development is “reasonably complete”, we expect the developer to give notice and a new column will then be erected. I have been sent photos of the current stage of the development, which at the time of taking, had only reached road level on the Pateley Bridge Roadside. Erecting a column now would only impede the developer in accessing their site, so erection of a column at any point prior to the final removal of scaffolding (which has not yet been erected), would be counter-productive”</li> </ul>
5.	<p><b>External Reports. Reports can be received from NYCC, from HBC, from The Playing Fields Assoc., from Dacre and Hartwith village hall, from Safer Neighbourhoods.</b></p> <p><b>NYCC</b> Cllr Harrison asked for and received clarification regarding the salt bin requests. <b>RESOLVED:</b> Cllr Harrison will forward for a new salt bin at Hartwith Green to NYCC and submit a separate request for salt bin at New York Mills. NYCC has not reduced the gritting schedule for 2019/20 despite financial constraints. Transport to school costs to families of students 16+ years will be increasing but are still heavily subsidised. Kex Gill has now re-opened, the new road planning application is to be submitted in the autumn with a funding request to the Government. Cllr Benn asked about the speed limit on Hartwith Bank as per Clerk’s email to Area 6. <b>RESOLVED:</b> Cllr Harrison will investigate this.</p> <p><b>Safer Neighbourhood Group.</b> Cllr Watson gave a report from the latest meeting of the SNG</p> <p><b>HBC</b> Cllr Watson reported that the Waste and Recycling collection days will change for some households on 24<sup>th</sup> June and letters have been sent to those affected. 97.8% of the Borough’s Council Tax was collected, which just falls short of the 98.2% target for 2018/19 but remains a good return in comparison to other councils. There was a 16.1% turnover of HBC employees; major contributors to this are stress and mental health issues.</p> <p><b>Playing Fields Association.</b> No report as the PFA hasn’t met since the last Council meeting. Dacre &amp; Hartwith Village Hall. Cllr Stanton reported that the focus remains on fund-raising and details of grant funding provided by the Clerk were well-received.</p>

6.	<p><i>Details of Planning Applications can be viewed on <a href="http://www.harrogate.gov.uk/homepage/2/planning_applications">www.harrogate.gov.uk/homepage/2/planning_applications</a></i></p> <p>6.1 DCPARISH 6,66,350,FUL 19/01611/FUL Erection of 2 detached dwellings. Land Comprising Field at 419128 463801 Low Laithe received at May Council meeting: no further discussion was required.</p> <p><i>The Council received the following planning applications:</i></p> <ul style="list-style-type: none"> <li>a) DCPARISH 6.66.177.T.LB 19/02327/LB Listed Building Consent for the construction of an en-suite shower room; Damp proofing works to the kitchen, porch, utility room and WC; Internal reconfiguration of ground floor; Installation of kitchen; Installation of flooring. Summerbridge House Riverside Lane Summerbridge HG3 4JP GRID REF: E 420066 N 462336. <i>The Council had no objections.</i></li> <li>b) DCPARISH 6.66.31.D.FUL 19/02114/FUL Change of use from fish and chip shop (Use Class A5) to 1no. residential dwelling (Use Class C3) with alterations to fenestration and rendering. Valley Fisheries Summerbridge Harrogate North Yorkshire HG3 4JF GRID REF: E 420102 N 462522. <i>The Council neither approved nor objected to the application but made the following comment: Hartwith cum Winsley Parish Council recognises the genuine concerns of the parishioners who attended the Council meeting on 18th June and handed in a petition. Whilst the loss of the fish and chip shop is regrettable, the Council recognises that the site is suitable for redevelopment for residential purposes, in line with the Nation Planning Policy Framework which contains a presumption in favour of redevelopment of brown field sites.</i></li> <li>c) DCPARISH 6.66.196.L.PNAFUL 19/02247/PNAFUL Erection of agricultural storage building. Parsons Stoop Farm Summerbridge Harrogate North Yorkshire HG3 4JT GRID REF: E 421427 N 461075. <i>The Council had no objections.</i></li> <li>d) DCPARISH 6.66.297.D.FUL 19/01037/FUL Erection of two storey extension. Winsley New Lodge New Lodge and Old Lodge to Winsleyhurst Winsley HG3 3EU GRID REF: E 422957 N 460869. <i>The Council had no objections.</i></li> <li>e) DCPARISH 6.66.87.D.FUL 19/01918/FUL 6.66.87.D.FUL 19/01918/FUL Erection of detached garage. Throstle Nest Farm Summerbridge Harrogate North Yorkshire HG3 4JS GRID REF: E 420699 N 460207. <i>The Council had no objections.</i></li> </ul> <p><i>The Council noted the following decision notification:</i></p> <ul style="list-style-type: none"> <li>f) 19/00319/PR05 New York Mills Thomas Gill Road Summerbridge North Yorkshire ALLEGED BREACH: Alleged conversion to apartments PLANNING REF: 19/00317/FUL</li> <li>g) DCPCDEC 6.66.205.L.FUL 19/01242/FUL 6.66.205.L.FUL 19/01242/FUL Erection of agricultural livestock building. Fiddlers Green Farm Brimham Rocks Road Hartwith HG3 3HB. <i>Refused The proposed agricultural building would have a significant adverse impact on the landscape character and appearance of the AONB due to its prominent position within the landscape which is poorly related to the existing agricultural group. This would be contrary to Core Strategy Policies SG3, SG4, and EQ2; Local Plan Policies C1, C2 and HD20, Supplementary Planning Landscape Character Assessment and the NPPF.</i></li> </ul>
7.	<p><b>The Council received the following updates on Council Business and correspondence.</b></p> <ul style="list-style-type: none"> <li>a) Streetlights. See Clerk's report</li> <li>b) Parish seats. Ongoing</li> <li>c) Stone trough. Ongoing</li> <li>d) Development of Summerbridge Methodist Church Site. The Council noted that work had ceased on the site and staff and equipment had been removed.</li> <li>e) Report from Nidderdale Safer Neighbourhood Group. See item 5.</li> <li>f) YLCA training programme. <b>RESOLVED:</b> no training required.</li> <li>g) Celebrating The 75th Anniversary of VE Day – 8 May 2020. <b>RESOLVED:</b> Agenda item for September 2019.</li> <li>h) Upgrade at the Millennium Garden at Dobson Bank Top. Cllr Watson proposed £250.00 be spent on membrane being laid on the site, new gravel etc be put down and flags to be put under the bench. Seconded Cllr Milnes. Carried unanimously.</li> </ul>

	i) YLCA one day conference 2019 and 75th anniversary celebration. <b>RESOLVED:</b> agenda item for July 19 meeting.									
8.	<p><b>FINANCE</b></p> <p>8.1.1 <b>RESOLVED</b> that Hartwith cum Winsley Parish Council is exempt from external audit for the year 2018/19 as its annual turn-over does not exceed £25,000.</p> <p>8.1.2 <b>RESOLVED</b> that Annual Internal Audit Report for 2018/19 included at page 4 of the Annual Governance and Accountability Return 2018/19 be noted. Proposed Cllr Milnes, seconded Cllr Watson, carried unanimously.</p> <p>8.1.3 <b>RESOLVED</b> that Hartwith cum Winsley Parish Council approve Section 1 Annual Governance Statement 2018/19 for Hartwith cum Winsley Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19. Proposed Cllr Milnes, seconded Cllr Watson, carried unanimously.</p> <p>8.1.4 <b>RESOLVED</b> that Hartwith cum Winsley Parish Council approve Section 2 Section 2 - Accounting Statements 2018/19 for Hartwith cum Winsley Parish Council on page 6 of the Annual Governance and Accountability Return 2018/2019. Proposed Cllr Milnes, seconded Cllr Watson, carried unanimously.</p> <p>8.1.5 <b>RESOLVED</b> that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Hartwith cum Winsley Parish Council will publish the following documents on a public website :</p> <ul style="list-style-type: none"> <li>- Certificate of Exemption,</li> <li>- Annual Internal Audit Report 2018/19,</li> <li>- Section 1 – Annual Governance Statement 2018/19,</li> <li>- Section 2 – Accounting Statements 2018/19, page 6</li> <li>- Analysis of variances</li> <li>- Bank Reconciliation to 31 March 2019</li> <li>- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015. Proposed Cllr Milnes, seconded Cllr Watson, carried unanimously.</li> </ul> <p>8.2 The Council approved the following accounts for payment: proposed Cllr Stanton, seconded Cllr Milnes, carried unanimously.</p> <table border="1" data-bbox="322 1301 1422 1408"> <tr> <td>8.2.1</td> <td>Caretaker invoice A 1082</td> <td>135.00</td> </tr> <tr> <td>8.2.2</td> <td>Summerbridge Methodist Church <i>Not approved.</i></td> <td>60.00</td> </tr> <tr> <td>8.2.3</td> <td>J Blackburn contractor</td> <td>85.00</td> </tr> </table> <p>8.3 The Council noted the Clerk's salary (1- 30 June 2019)</p> <p>8.4 The Council received a bank reconciliation to 31<sup>st</sup> May 2019</p> <p>Cllr Thornton had received the returned bank mandate. <b>RESOLVED:</b> Clerk to correct errors and re-submit.</p>	8.2.1	Caretaker invoice A 1082	135.00	8.2.2	Summerbridge Methodist Church <i>Not approved.</i>	60.00	8.2.3	J Blackburn contractor	85.00
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9	<p>9.1 The Council received new information as follows:</p> <p>9.1.1 Cllr Benn advised he was unable to attend Yorkshire Day on 1<sup>st</sup> August in Whitby. Clerk advised attendance is to be paid for. <b>RESOLVED:</b> no representative to attend.</p> <p>9.2 Cllr Watson issued the councillors with new declarations of interest forms to be completed Agenda item July 19.</p>									
10	No additional matters for inclusion on the agenda for the next meeting									
11	The date of the next Council meeting was confirmed as Tuesday 16 <sup>th</sup> July 2019 to be held at 7 pm at Summerbridge Methodist Church.									

*To be confirmed at next full Council meeting*